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## INKOSI LANGALIBALELE LOCAL MUNICIPALITY

Inkosi Langalibalele Local Municipality hereby invites proposals from all suitable qualified and experienced organizations/consortia in terms of section 83 of the Municipal systems Act, Act 32 (as amended) and sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for the following;

Project Name	Bid No	Closing Date
Supply and Delivery of IT Related Equipment for a period of Three (3) Years.	ILM 06/19/20	07 October 2019 @ 12h00

Tender documents will be available as a PDF document as from 25 September 2019 from Inkosi Langalibalele Municipality webpage <u>www.umtshezi.co.za</u> and <u>www.etenders.gov.za</u>) which bidders must print in colour and complete accordingly. Original documents must be submitted, no copies will be accepted.

A compulsory briefing session / meeting will be held on the 27 September 2019 and interested Bidder must attend the session at Inkosi Langalibalele Main Office @ 10:00.

#### 1. Criteria of Evaluation:

#### ITEM Functionality:

- Company must be Microsoft Certified;
- IT Supplier Trading of at least 10 years;
- Call Centre Services available, with Senior Engineer and IT Desktop Engineers with Certifiable IT Skills on staff to assist remotely & onsite when required;
- MCSE Certification;
- Hardware arrangement regarding standby stock in event of failure if required on Management level units;
- Correspondence/ reference on similar projects
- Supplier must offer a 3 (Three) year <u>NEXT BUSINESS DAY ON-SITE</u> warranty on all hardware. This
  will ensure that the machines are covered for the full period of the SLA.

# NB: Bidders must meet all the above requirements in order to qualify for further evaluation.

Sealed bid document with the contract number, description of the bid endorsed on the envelope, with the bidder's details clearly indicated, "BID NO. ILM 06/19/20 - APPOINTMENT OF A SUITABLY QUALIFIED SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF IT RELATED EQUIPMENT FOR A PERIOD OF THREE YEARS" must be deposited in the Bid box in the foyer of the Municipal Building, Victoria Street, Estcourt, 3310, at or before 12:00 on the above tabled closing date at which time bids will be opened in public. Bids received after the said closing date and time and not clearly marked as prescribed will not be accepted.

The 80/20 preference points will be considered. Bid documents may only be submitted on the bid documentation that is issued. Company registration documents, Valid Tax Clearance Certificate, valid B-BBEE Status Level Verification Certificates, An original current account in terms of water and electricity/rates and taxes obtainable from any local municipality must be submitted with the bid document, alternatively, lease agreement together with a statement/letter from the landlord confirming that payments are made in line with lease agreement must accompany the proposal document and must be regarded as compulsory documents. Certified ID copies of Directors must also accompany the proposal.

The municipality reserves the right to accept or not to accept any Bid, either in whole or part. All enquiries must be directed as follows:

- All SCM Queries : S Memela 036 342 7827 / 27
- All Technical Queries : R Edwards 036 342 7820 / 20

P S Mkhize Municipal Manager Notice No 37/2019