**ADVERTISEMENT**



INKOSI LANGALIBALELE LOCAL MUNICIPALITY

Inkosi Langalibalele Local Municipality hereby invites proposals from all suitable qualified and experienced organizations/consortia in terms of section 83 of the Municipal systems Act, Act 32 (as amended) and sections 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for the following;

**Appointment of a Panel Attorneys with legal Skills available to the Municipality that can be contracted by the Municipality to provide Specialized Legal Services for a period of three (3) years**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** | **Bid No** | **Compulsory Briefing Date** | **Closing Date** |
| Appointment of a Panel Attorneys with Legal Skills available to the Municipality that can be contracted by the Municipality to provide Specialised Legal service for a period of three (3) years | ILM 06/18/19 | 25 April 2019  @ 10h00 | 14 May 2019  @ 12h00 |

**Compulsory briefing session to be held at Inkosi Langalibalele Municipality offices, Civic building, Victoria Street, Estcourt on the above tabled dates.**

**Pre-Qualification Scorecard;**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Description items** | **Maximum Potential Score** | **Points Claimed** | **Bid Evaluation**  **Committee** | **Page**  **Ref no** |
| 1 | Must be in existence and registered with the law Society for more than five (5) years, **proof to be attached**  1 to 2 years – 10 points  3 to 4 years – 20 points  5 years and above - 30 points | 30 |  |  |  |
| 2 | Firm of attorneys inclusive of;  In-house conveyancer=20 points  Right of appearance in high court = 30 points  **Proof to be attached** | 30 |  |  |  |
| 3 | Experience of Key Personnel  3-10 years experience=10  More than 10 years experience=20 | 20 |  |  |  |
| 4 | Locality  Principle place of business within Inkosi Langalibalele=20  Principle place of business within Uthukela District=10  Principle place of business within KwaZulu Natal=05 | 20 |  |  |  |
|  | Total Scored | /100 | /100 | /100 |  |

Minimum qualifying score is 70% Bidders who fail to achieve the minimum score and do not complete the scorecard will be disqualified.

Sealed bid document with the contract number, description of the bid endorsed on the envelope, with the bidder’s details clearly indicated, **“Bid No. ILM 06/18/19 - APPOINTMENT OF PANEL FOR ATTORNEYS WITH LEGAL SKILLS”** must be deposited in the Bid box in the foyer of the Municipal Building, Victoria Street, Estcourt, 3310, on or before 12:00 on above tabled closing dates at which time bids will be opened in public. Bids received after the said closing date and time and not clearly marked as prescribed will not be accepted.

The 80/20 preference points will be considered. Bid documents may only be submitted on the bid documentation that is issued. Company registration documents, Valid Tax Clearance Certificate, valid B-BBEE Status Level Verification Certificates, An original current account in terms of water and electricity/rates and taxes obtainable from any local municipality must be submitted with the bid document, alternatively, lease agreement together with a letter from the landlord confirming that payments are made in line with lease agreement must accompany the proposal document. Certified copies of Directors must also accompany the proposal.

The Inkosi Langalibalele Local Municipality is not bound to accept the lowest or any bid and reserves the right to accept the whole or part of a bid.

**BID ENQUIRIES**

Bid enquiries are to be addressed to SCM Section - Mr Lindani Madinane at telephone number 036 342 7894.

Alternatively, in relation to the scope of work, enquiries to be addressed to Legal Section – Mr S Mazingisa at telephone number 036 342 7849.

*The INKOSI LANGALIBALELE Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept a bid in whole or any part. The municipality further reserves the right not to award this bid.*

**MR P.S. MKHIZE**

**MUNICIPAL MANAGER Notice: 15/2019**