**UMTSHEZI MUNICIPALITY**

**FINANCE DEPARTMENT**

**Address: P.O. Box 15**

 **Estcourt**

 **3310**

**Telephone: (036) – 342 7800/35/77**

**Fax No: (036) – 352 6048**

**UMTSHEZI MUNISIPALITEIT**

**UMKHANDLU WASEMTSHEZI**

INVITATION TO QUOTE

QUOTATION NOTICE: Ref: 0048

Quotations are hereby invited from interested service providers in terms of section 112 of the Municipal Finance Management Act, Act 56 of 2003 for the provision of:

Please procure as per attached schedule below

DOCUMENTS TO BE SUBMITTED TOGETHER WITH QUOTATIONS:

* Original Valid Tax Clearance Certificate
* BBBEE certificate
* Declaration of interest form (MBD 4)

QUOTATION ENQUIRIES:

Further information and assistance please contact Andile/Sheren in Finance Department at this telephone number (036) 342 7842 during office hours.

QUOTATION SUBMISSION;

Quotations must be submitted to the Supply Chain Management Office situated on the ground floor, Civic Buildings, Victoria Street or can be e-mailed to sheren@mtshezi.co.za by not later than **23/03/2017 – 10H00**

The 80/20 Preference Point System will be used to evaluate quotations. The 80 points shall be used for price and 20 points for BBBEE.**DATE ADVERTISED:**

**17/03/2017**

**SCHEDULE**

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| --- | --- |
|  | **DESCRIPTION** |
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| **60000** | **WINDOW ENVELOPE- FOR STATEMENTS-115-230** |
|  | **PRINTED WITH LOGO AND PERMITT MAIL**  |
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**DELIVERY ADDRESS:**

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**Estcourt**